Travel Voucher -- Continuation Sheet

(Schedule of Expenses and Amounts Claimed)

UNITED STATES POSTAL SERVICE®

Payee's Name *(First, M.I., Last)*	Social Security Number

		Nature of Expense										
		Mileage		Per Diem			Lodging		Car Rental		Transp.	Other
Date	Itinerary/Explanation of Expenses Claimed	No. of Miles	Rate ¢ Amount	No. of Periods High Avg.	Amount	Less Meals Furnished Amount	No. of Days	Amount	No. of Days	Amount	Air, Bus, Train Fare Amount	Amount
	Balance Brought Forward											
Grand Total ▶	Subtotals Incl. Counts ▶											

Date	Itinerary/Explanation of Expenses Claimed	Nature of Expense: Mileage — No. of Miles	Mileage — Rate ¢ / Amount	Per Diem — No. of Periods (High / Avg.)	Per Diem — Amount	Per Diem — Less Meals Furnished Amount	Lodging — No. of Days	Lodging — Amount	Car Rental — No. of Days	Car Rental — Amount	Transp. — Air, Bus, Train Fare Amount	Other — Amount
	Balance Brought Forward											
Grand Total Amt. to Face of Voucher ▶	Subtotals Incl. Counts ▶											