



Notice to Return Keys

Post Office, State, and ZIP + 4

Post office box keys are Postal Service property and must be returned immediately when a box is surrendered or closed. Please return all keys held by you for box No. _____ which you previously used. You will be refunded \$1 each for the first two keys returned. Thank you for your assistance in this matter.

Date

Signature of Postmaster

To: ■

■

ATTENTION

To assure prompt delivery of your mail, file a change of address order with the postmaster at your old address.