



Payment Record for Carrier Drive Out Agreements

Employee: You must verify Social Security Number

1. Post Office™	2. Finance Number	3. Station or Branch Name	4. Pay Location	5. Pay Period Ending Date (MM/DD/YYYY)	6. Pay Period/Year (PP/YYYY)
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7a. Route Number	7b. Social Security Number	7c. Employee Name and Signature	7d. Rates		7e. First Week							7f. Second Week							7g. Biweekly Totals							
			i. Rate Type	ii. Rate	S M T W Th F							S M T W Th F							Parcels	Relays	Vehicle Moves	Pass. Moves	Count x Rate	Miles	Employee Totals	
					S	M	T	W	Th	F	S	M	T	W	Th	F										
		Name of Employee (<i>Last, first</i>)	Daily																							
		Received (<i>Signature of employee</i>)	Miles																							
			Parcels	\$ 0.30																						
			Relays	.60																						
			Vehicle	.60																						
			Pass.	.60																						
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			Pass.	.60																						

Approved by	Telephone Number (<i>Include area code</i>)	Date	Page _____ of _____
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Instructions

Rates

Parcels	= \$.30 each
Relays	= \$.60 each
Vehicle Moves	= \$.60 each
Authorized Passenger Moves	= \$.60 each

Relays

The total cost for relays must not exceed \$3.00 per day (see *National Association of Letter Carriers (NALC) National Agreement 41.4.3.c*).

Vehicle Moves Over 1/2 Mile

- a. When carriers use their vehicles as transportation for distance of more than 1/2 mile between segments of a route or routes (see *NALC National Agreement 41.4.3.b*).
- b. When part-time flexible employees provide auxiliary assistance on one or more routes (see *NALC National Agreement 41.4.3.f*).

Passenger Moves

Authorized passenger moves beyond 1/2 mile (see *NALC National Agreement 41.4.3.d*).