



Credential Control Record

1. Name of Holder <i>(Last, First, and Middle Initial)</i>		2. Social Security Number	3. Birth Date	4. Serial Number
5. Credential Action <input type="checkbox"/> New <input type="checkbox"/> Reissue <input type="checkbox"/> Cancel <input type="checkbox"/> Report of Lost/Destroyed		6. Department or Office		7. Holder's Office Location
8. Requesting Official	a. Printed Name	9. Holder Acceptance <i>(See Privacy Act Statement below)</i>	a. Date Signed	
	b. Title		b. Signature of Holder	
10. Credential				
a. Name of Control Officer		b. Date Issued	c. Date Cancelled	d. <i>(Check one and provide date)</i> Date <input type="checkbox"/> Lost <input type="checkbox"/> Destroyed
FOR CONTROL OFFICE USE ONLY	11. Credential Mailed to Intended Holder for Signature and Photo		a. Date Mailed	b. Registered Mail Number
	12. Date Returned Signed With Photo	13. Date Signed Credential to Inspection Service		14. Date Completed Credential Received
	15. Credential Handed or Mailed to Holder		a. Date Mailed	b. Registered Mail Number
	16. Comments			

Privacy Act Statement: The collection of this information is authorized by 39 USC 404. This information will be used to register you to carry specific identification credentials. As a routine use, the information may be disclosed to an appropriate government agency, domestic or foreign, for law enforcement purposes; where pertinent, in a legal proceeding to which the USPS is a party or has an interest; to a government agency in order to obtain information relevant to a USPS decision concerning employment, security clearances, contracts, licenses, grants, permits or other benefits; to a government agency upon its request when relevant to its decision concerning employment, security clearances, security or suitability investigations, contracts, licenses, grants or other benefits; to a congressional office at your request; to an expert, consultant, or other person under contract with the USPS to fulfill an agency function; to the Federal Records Center for storage; to the Office of Management and Budget for review of private relief legislation; to an independent certified public accountant during an official audit of USPS finances; to an investigator, administrative judge or complaints examiner appointed by the Equal Employment Opportunity Commission for investigation of a formal EEO complaint under 29 CFR 1614; to the Merit Systems Protection Board or Office of Special Counsel for proceedings or investigations involving personnel practices and other matters within their jurisdiction; and to a labor organization as required by the National Labor Relations Act. Completion of this form is voluntary; however, if this information is not provided, the privileges associated with possession of the credentials will not be granted.