

U.S. POSTAL SERVICE
PERSONNEL MANPOWER — LETTER SORTING MACHINE

POST OFFICE

MACHINE NO.

OPERATIONS NO.

HOURS OF OPERATION

DATE

TIME	EMPLOYEES			TIME	EMPLOYEES			TIME	EMPLOYEES			TIME	EMPLOYEES		
	LEDGE LOADING	SWEEP AND REVIEW	OPERATORS		LEDGE LOADING	SWEEP AND REVIEW	OPERATORS		LEDGE LOADING	SWEEP AND REVIEW	OPERATORS		LEDGE LOADING	SWEEP AND REVIEW	OPERATORS
:00				:30				:00				:30			
:06				:36				:06				:36			
:12				:42				:12				:42			
:18				:48				:18				:48			
:24				:54				:24				:54			
:30				:00				:30				:00			
:36				:06				:36				:06			
:42				:12				:42				:12			
:48				:18				:48				:18			
:54				:24				:54				:24			
:00				:30				:00				:30			
:06				:36				:06				:36			
:12				:42				:12				:42			
:18				:48				:18				:48			
:24				:54				:24				:54			
:30				:00				:30				:00			
:36				:06				:36				:06			
:42				:12				:42				:12			
:48				:18				:48				:18			
:54				:24				:54				:24			
:00				:30				:00				:30			
:06				:36				:06				:36			
:12				:42				:12				:42			
:18				:48				:18				:48			
:24				:54				:24				:54			

NOTE: End each column (A-B-C) separately.

												:00					
												UNITS		HOURS			
SUPERVISOR HOUR SUPERVISOR'S SIGNATURE												Totals to be entered by Accounting		TOTAL A		x 0.10	
														TOTAL B			
														TOTAL C			
														TOTAL			