United States Postal Service

Centralized Postage Payment (CPP) System — Running Summary

Name of Publication	Name of Printer/Mailer *(Preparer of Mail)*	Date of Issue
Post Office of Mail Verification *(City, State, and ZIP + 4)*		USPS No. *(NOT ISSN No.)*

Per Copy Weight Data

A. Use edition codes of the issue assigned by the printer/mailer.

B. Develop per copy weights in accordance with section 3–6, Handbook DM-110, *Centralized Postage Payment (CPP) System for Periodicals Mail.*

Irregularities — One Edition

A. On this side, list any irregularities occurring for a specific edition of the publication on the same line as the edition code.

B. List irregularities that occur on more than one edition, such as presort errors over 10%, on the reverse side of this form.

Edition Code of Issue	**Per Copy Weight Shown in Pounds (_._ _ _ _ _ _)**	**Date Verified**	**Verified by** *(Initials of Postal Employee)*	**Check Box** *(As appropriate)*		**Type of Irregularity**	**Disposition**
				Affecting Postage	Not Affecting Postage		

Irregularities – More Than One Edition

Use this side to document irregularities that affect more than one edition.

An example is a presort error over 10% and nonpermissible enclosures included in more than one edition of the publication.

Check Box *(As appropriate)*		**Date**	**Type of Irregularity**	**Disposition**
Affecting Postage	Not Affecting Postage			