

# Adding or Deleting a Setting Location for Penalty Mail Postage Meters

- Add
- Delete

***Use separate forms to report additions and deletions.***

License No.

Setting Location ZIP Code	MFR Code	Meter Serial Number *	CMRS ( <i>"X" or Blank</i> )	Change Date ( <i>MM/DD/YYYY</i> )
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Prepared By	Date	Finance No.	Post Office ( <i>City, State, ZIP + 4</i> )
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**\* Complete only when moving a meter to a different setting location *at the same finance number.***