



Notice of Renewal of Transportation Services Contract (For Regular Service)

1. Renewal Pursuant to:

a. Contract No.	b. Expiration Date of Expiring Contract	c. Begin Contract Term	d. End Contract Term
e. For Mail Service in or Between	City & State	City & State	

2. Rate of Compensation

a. Contract Rate	b. Annual Mileage	c. Rate Per Mile
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3. Contractor

a. Name	b. Address (Street, City, State, ZIP + 4)
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4. Contract

Having executed Form 7447, Transportation Service Renewal Contract, contract referenced above is renewed for the additional term specified at the rate and under the terms and conditions for service prevailing at the end of the contract term, subject to any change that may be made in the operation under your current contract.

The law prohibits you from assigning or transferring this contract without the permission of the U.S. Postal Service, and provides for cancellation of the contract if you assign or transfer it without first receiving permission. Further, you will be liable for any damages resulting from such an assignment or transfer without permission. If you should wish to assign or transfer your contract, contact your Contracting Officer and ask for information on requirements for subletting contracts.

The presence of a postal inspector in your transportation equipment or in the vicinity of your facilities or the route over which such equipment is operated shall not be revealed by you or your employees to any person at any time.

A copy of your contract, properly executed by this office on behalf of the United States Postal Service, and a copy of Form 7407, Basic Surface Transportation Services Contract General Provisions, Form 7382, Additional General Provisions For Service Contracts, and Form 7469, Highway or Domestic Water Transportation Contracts – Information and Instructions, are enclosed. You are cautioned to preserve these documents carefully for future reference.

A copy of this communication has been sent to all concerned as authority for the above-referenced contract.

5. Signature of Contracting Officer		8. Distribution 1 – Contracting Officer 2 – Postal Data Center 3 – Administrative Official 4 – Contractor 5 – Division 6 – ICC or DOT 7 – Service Points		
6. Title of Contracting Officer				
7. Address of Contracting Officer				
9a. Date Ordered	b. Order No.	c. Route Order No.	d. Budget Account No.	e. Finance No.