

Contractor Request for Change, Deviation, or Waiver

Note: This Document Is Neither a Contractor Claim for Change Nor a Contract Modification

Part A - Contractor Request Section

Contract/Solicitation Number		Request Number	
1. To:			
2. Item:		DL/Specification Number and Revision Level	
3. Type of Request:	Type of Change		USPS Cost/(Savings) \$ _____
	Check Appropriate Box <input type="checkbox"/> Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Value Eng. <input type="checkbox"/> Deviation <input type="checkbox"/> Waiver		
4. Drawings and/or Specifications Impacted (Include revision levels)			
Attach marked-up prints or print segments of the affected drawings or pages of the specification or purchase description			
5. Serial Numbers of Affected Equipment:			
6. Justification:			
7. Signature of Requester:			Area Code and Telephone Number
(Printed Name and Title, Signature and Date)			Page ____ of ____

Part B - USPS Evaluation Section - _____

1. USPS Evaluation:	Check Appropriate Box		Modify TDP <input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Accept <input type="checkbox"/> Accept in Part (See section 3. Comments) <input type="checkbox"/> Reject		
2. Treat As:	Check Appropriate Box		USPS Cost/(Savings) \$ _____
	<input type="checkbox"/> Class 1 <input type="checkbox"/> Class 2 <input type="checkbox"/> Value Eng. <input type="checkbox"/> Deviation <input type="checkbox"/> Waiver		
3. Comments:			
4. Signature of Evaluator:			Area Code and Telephone Number
(Printed Name and Title, Signature and Date)			Page ____ of ____