

Injured at work and your rights

Immediately report the accident to your supervisor

After you report your injury to your management, contact your shop steward or Union office for guidance

For Traumatic Injuries, Obtain Medical Care

You have the right to go to a physician or hospital of your choice for treatment. Request that your supervisor authorize medical treatment by use of form CA-16. Your choice of doctor should be within a 25 mile radius of your home or work place.

If your supervisor requires you to go to the contract physician and you object, **inform your supervisor you want to contact the Union office immediately.**

File written notice

In traumatic injuries, complete the employee's portion of Form CA-1. CA-2 Forms are not used for traumatic injury, Form CA-2 is to be used for occupational disease. **If you are refused a CA-1 or CA-2, Call the Union office immediately.**

Make sure you obtain a Receipt of Notice. A receipt of notice of injury is attached to each Form CA-1 and CA-2. Your supervisor should complete the receipt and return it to you for your personal records. **If you are refused a receipt, contact the Union office immediately.**

If disabled due to traumatic injury, you may use leave or request continuation of pay (COP) not to exceed 45 calendar days. After the 45 days compensation is claimed on a Form CA-7. **It is best to use COP. There is no advantage to use your own annual or sick leave.**