



REQUEST FOR INFORMATION AND DOCUMENTS RELATIVE TO PROCESSING A GRIEVANCE BY
BRANCH 78, NALC

Grievant:

Date of Request: Nature of Violation:

To: Title:

From: Title:

Branch 78, NALC requests that the following documents and/or witnesses be made available in order to properly identify whether or not a grievance does exist, and if so, their relevancy to the grievance.

Note: Article 17, Section 3 requires the employer to provide for review all documents, files and other records necessary in processing a grievance. Article 31, Section 3 requires that the employer make available for inspection by the Union all relevant information necessary for collective bargaining or the enforcement, administration or interpretation of the National Agreement.

Failure to do so is an Unfair Labor Practice under 8a (5) of the National Labor Relations Act.

Request received by: Date:

Witnessed by: Date: